



**Arun Jaitley National Institute of Financial Management**  
*An Institution of Ministry of Finance, Government of India*

**MANAGEMENT DEVELOPMENT PROGRAMME**  
**on**  
**FINANCE FOR NON-FINANCE EXECUTIVES**

**24<sup>th</sup> – 28<sup>th</sup> November 2025**



**About the AJNIFM**

The Arun Jaitley National Institute of Financial Management (AJNIFM) is a Centre of Excellence, specializing in capacity building professionals in Public Policy, Financial Management, and other governance-related issues to promote the highest standards of professional competence and practice. AJNIFM is a premier resource center for the capacity building of senior, middle, and entry-level managers in the Government of India. Apart from capacity building, AJNIFM is also engaged in serious research studies in accounting, audit, financial management, parliamentary financial control, and other issues related to public policy and delivery systems.

**About the programme**

With economic liberalization, deregulation, and consequent globalization, financial-related inputs have become more critical to management decisions. A proactive role in decision-making requires each functional manager to equip herself/himself with a working knowledge of finance and various related concepts so that s/he can objectively, and in a professional manner, evaluate alternative courses of action. The basic aim of this course is to promote this ability.

**Programme objectives**

- to develop an understanding of financial statements for better appraisal of an organization's performance;
- to appraise participants about the basic concepts of financial management such as the time value of money, risk-return trade-off, etc.;
- to impart knowledge on major financial decisions such as investment decisions, financing decisions, etc.; and
- to introduce contemporary issues in finance and also the use of information technology in modern finance and accounting.

**Key Topics**

- Preparation of three statements- Income Statement, Cash Flow Statement, and Balance Sheet.
- Ratio analysis, Trend Analysis & Common-size Statement Analysis, Time Value of Money Risk and Return Analysis.
- Investment Decision (Capital Budgeting), Capital Rationing, and Risk Analysis in Capital Budgeting.
- Cost of Capital, Capital Structure and Leverage Analysis, and Mobilization of Resources: New Instruments, Working Capital Management, Cash Management.
- Cost Concepts, Break-even Analysis, Social Cost-benefit Analysis, Financial Engineering and Fintech.

**For whom**

Middle and senior-level officers from Central and State Governments, PSUs of Central and State Governments, Autonomous Institutions, and Private Sector Organizations

**Programme Fees**

Rs. 51,000 / Plus 18% GST  
(if applicable) Per Participant

**Mode of Payment**

RTGS/NEFT, details:  
In favor of:  
National Institute of Financial Management  
PAN: AAAAN2489D  
GST No.:  
06AAAAN2489D1ZQ  
Name of the Bank: HDFC Bank  
IFSC: HDFC0002445 MICR No.: 110240246  
Account No.: 50100083121045

**Registration**

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**Important Phone Numbers**

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**CONTACT US**

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**VISIT US**

[www.ajnifm.ac.in](http://www.ajnifm.ac.in)

**NOMINATION FORM**

**MANAGEMENT DEVELOPMENT PROGRAMME  
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FINANCE FOR NON-FINANCE EXECUTIVES**

Programme Date: **24<sup>th</sup> – 28<sup>th</sup> November, 2025**

Name

Male

☐

Female

☐

Designation

Organization

Address for communication

City

Pin

Phone (O)

(R)

(M)

Email:

Fax:

**Signature of the Candidate**

**TO BE FILLED IN BY THE SPONSOR**

Name of the sponsor

Designation

Address for communication

City

Pin

Phone

Telex

Fax

Email

Detail of Fee Sent

**Signature of the Sponsor  
with stamp of the organization**

Date:

Please return the completed form to:

Dr. Sachita Yadav, Asst. Professor (F&A)  
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Sector-48, Pali Road, Faridabad – 121 001. Haryana.  
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